

# March 2017 Series Exam - Candidate Entry Form

**Registration Period :**  
**23 November 2016 to 30 December 2016**



**Hong Kong  
 School of Commerce**  
 香港商業專科學校



<b>LCCI Centre Code</b>  <b>349</b>	<b>Candidate Full Name in Block Letters</b> (as per HKID card)		
<b>H.K.I.D Card No</b>		<b>Date of Birth (DD/MM/YYYY)</b>	
<b>Nationality</b>		<b>Gender (Please tick)</b>	Male <input type="checkbox"/> Female <input type="checkbox"/>
Do you have any physical disabilities that may affect you in the examination?		Yes/No (If yes, please indicate)	
<b>Are you a Hong Kong School of Commerce student?</b>		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Postal Address</b>			
<b>Email Address</b>			
<b>Home/ Office No.</b>		<b>Mobile Phone No.</b>	

S/N	Day	Exam Date	Exam Time	Subject Code	Subject Name	Level	Examination Fee in HKD	Registration Subject & Fee
1	Mon	06-Mar-17	6:00-8:00pm	20091	Bookkeeping (2015 Syllabus)	1	\$667	
2	Tue	07-Mar-17	6:00-8:30pm	20094	Cost Accounting (2015 Syllabus)	2	\$803	
3	Thu	09-Mar-17	6:00-8:30pm	20093	Bookkeeping and Accounting (2015 Syllabus)	2	\$803	
4	Wed	08-Mar-17	6:00-9:00pm	20097	Financial Accounting (2015 Syllabus)	3	\$913	
5	Wed	08-Mar-17	6:00-9:00pm	20104	Accounting (2015 Syllabus)	3	\$913	
6	Fri	10-Mar-17	6:00-9:00pm	20098	Cost and Management Accounting (2015 Syllabus)	3	\$913	
							<b>Total Amount Payable in HKD</b>	

<p><b>Candidate Declaration:</b></p> <p>I declare that the above information is correct. I agree to be contacted by Pearson LCCI (and/or Pearson group of companies or their service providers) for special marketing offers, promotions, information about Pearson's products and services which may be of interest by Mail, E-mail, SMS and Telephone Call. I consent to the collection, use and disclosure of my personal data by Pearson (and/or Pearson group of companies or their service providers) for the above purpose.</p> <p>_____</p> <p>Candidate's Signature and Date</p>	<p><b>For Centre Use Only</b></p>          <p>Received by                  Hong Kong School of Commerce</p>
	<p>_____</p> <p>Centre's Signature and Date</p>

## GUIDANCE NOTES

1. It is the responsibility of candidates to ensure that there is no timetable clash at the time entries are submitted, no special timetabling arrangements will be made.
2. Once entries have been made, amendments to selection of subjects will not be considered.
3. Fees paid will not be refunded or transferred.

## Registration Method

Office Hours : 10:00 am – 9:00 pm (Mon to Fri) ; 10:00 am – 6:00 pm (Sat)  
(Closed on Sundays, Public Holidays and School Holidays)

Address : Hong Kong School of Commerce  
1/F, 81 Austin Road, Jordan, Kowloon (Exit C2, Jordan MTR Station / Exit F, Austin MTR Station)

Telephone : 2730 5653

Website : [www.hksc.edu.hk](http://www.hksc.edu.hk)

Please bring the following documents for registration purpose :

1. Completed entry form;
2. A photocopy of your HKID card / Passport;
3. A cheque / transaction advice for the payment of the examination fee

## Payment of Examination Fees : ( Please tick ✓ )

**By Bank Deposit**

Account Name : Hong Kong School of Commerce  
Name of Bank : The Hongkong and Shanghai Banking Corporation Limited  
Account Number : 004-183844-001

**Please MUST keep the original receipt as proof of payment and present it to us with the completed entry form before deadline**

**By Cheque** : Cheque No. \_\_\_\_\_

Cheque should be payable to “**Hong Kong School of Commerce**”.

Please put your name and contact number on the back of the cheque

*Please note that cash payment / internet banking transfer payment are **NOT** accepted in person for registration*

## Admission Forms

Admission forms will be released to candidates about 10 working days before the examinations. If you do not receive your admission form, please email to [pgs.internationalenquiries@pearson.com](mailto:pgs.internationalenquiries@pearson.com) for replacement.

## Examination Results

Results will be released to all candidates about four months after the last examination date.

## Candidate with Special Needs

Candidate with disabilities may apply for special examination arrangements (e.g. allocation to special centres, extra time allowance, provision of braille or enlarged question papers) for an examination. Each application should be accompanied by supporting documents. School candidates should apply via their schools. Private candidate may submit the applications together with the entry forms before the closing date. Late applications without valid reasons may not be accepted.

## Personal Particulars

Personal data will be used for the purpose of conducting the examination, educational research, programme development and direct mailing and may be used for employment and marketing purposes.

## Further Enquiries

Pearson LCCI Hong Kong Office

Tel : 3181 0100

Email : [pgs.internationalenquiries@pearson.com](mailto:pgs.internationalenquiries@pearson.com)

Website : [www.lcciasia.com](http://www.lcciasia.com) or [www.qualifications.pearson.com](http://www.qualifications.pearson.com)